



Job Opening - Fund Controller

Vector is a fund administrator and technology company that services closed-end investment funds, primarily in the venture, private equity, real estate and digital asset spaces. We provide alternative asset managers with solutions for fund accounting and reporting, operational support and investor relations. We are currently developing what we believe is the most exciting software roadmap in the industry in an effort to streamline the experience of all stakeholders in alternative investments, including our employees.

Our company is a place where excellent talent can thrive. We offer work that is progressive and fulfilling. And we are hyper-focused on workflow engineering, so you can spend your time on tasks that matter to you. We offer competitive salaries, industry-leading benefits packages, including unlimited PTO, and incentive compensation packages that are unmatched in the industry.

Job Description

Our Fund Controllers are on the front lines ensuring that our clients are successful. They are responsible for completing our primary scope of services which include: financial reporting; partner allocations; waterfall (carried interest) calculations; processing capital calls and distributions; liaising with auditors, tax providers, formation counsel and other service providers; maintaining an LP portal; and many other ad hoc tasks. Our Fund Controllers are partnership accounting experts who will grow to understand the many nuances of operating a fund.

Job Location

This is a remote position. You can work from home, or we will cover the cost of a co-working space in your area.

Qualifications

A successful Fund Controller will be intelligent, decisive, and self-motivated, with strong project management and interpersonal skills. Our Fund Controllers love learning new things and strive to become experts in their field. As an early-stage company, Vector provides no shortage of special projects and new opportunities for growth, so the ideal candidate is ambitious, eager to grow, and a team player. We want all of our employees to be invested in and rewarded by the success of the company. Our standards of practice are high and we respect each other's time.

- Bachelor's degree in finance, accounting or a related field (required)
- CPA/Level II CFA (strongly preferred)
- 2+ Years alternative investment industry experience (preferred)

Applicants should submit their resume to humanresources@vectorais.com.

EEOC: Vector offers equal employment opportunity to all, regardless of their race, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status or any other characteristic protected by state, federal, or local law.